

London Borough of Hillingdon

EDUCATION AND CHILDREN'S SERVICES POLICY OVERVIEW COMMITTEE

2009/10

REVIEW SCOPING REPORT

Proposed review title:

Junior to Senior school transition: changes to the current transition

Aim of Review

- To review current practices in relation to transition from Primary to Secondary school
- To indicate that level of successful impact which resulted from these practices;

Background and progress notes

The Education Overview & Scrutiny Committee decided to adopt progression from Primary (Key Stage 2) to Secondary School (Key Stage 3) as one of its major review topics for 2005/06, at the recommendation of the Cabinet Member for Education Youth and Leisure. The Committee recognises that the Progression from KS2 to KS3 is a national issue.

Committee meetings were held on 8 November 2005, 8 December 2005 and 7 March 2006 when reports were presented that examined the current progression issues faced in Hillingdon and the measures being taken by the LA to improve transition from Primary to Secondary school.

A number of recommendations were made in relation to transfer from primary to Secondary School and a further review document was presented in Dec 2006 and all recommendations were addressed in this document. Work has continued as outlined in the 2006 review but we are now using Fronter to develop transition rooms (recommendation 8) within schools and the West London Group has fully developed the electronic transfer form and the DCSF funded us to do a London roll out which we are continuing with this year (recommendations 2, 3 and 7). In addition we have incorporated SEAL (Social and Emotional Aspects of Learning) in the revised transition units as well as APP (Assessing Pupil Progress). New work on 1:1 tuition will also have an impact on Transition.

Terms of Reference/Key Tasks

- To continue to build on the good practice in Transition in Hillingdon

Methodology

The Policy Overview Committee is to receive reports, presentations and hear from witnesses.

Documentation

A range of documentation can be presented both to demonstrate processes and successful impact. These include:

- The Hillingdon directory of good practice in transition which has been in place for 3 years and is updated annually
- Guidance and protocols for Transition (a cross-borough document)
- Calendar for transition activities
- Electronic transfer form (cross borough)
- Notes of visit from National Strategies which attest to the effectiveness of the Transition process in Hillingdon and across other boroughs in West London.
- The SIS Handbook which defines ways of working.

Proposed Timeframe and Milestone (to be finalised once witnesses agree and dates set)

Meeting Date	Action	Milestone
TBA (Sep 09)	Report on progress since last review Decide plan and areas of future investigation	
TBA	Presentation of relevant evidence to determine progress and positive impact	
TBA	Consider recommendations.	
TBA	Consider and comment on draft report.	